

*General Code of Ordinances*  
*Chapter 11 - Building Code*

CHAPTER 11  
BUILDING CODE

11.01 Title/Purpose	11.05 Liability for Damages
11.02 Authority	11.06 House Numbering
11.03 Adoption of Ordinance	11.07 Penalty
11.04 Building Permits	

11.01 TITLE/PURPOSE. This Ordinance is entitled the "Town of Centerville Building Code Ordinance." The purpose of this Ordinance is as follows:

- A. Exercise jurisdiction over the construction and inspection of new one- and two-family dwellings and additions to existing one- and two-family dwellings.
- B. Provide plan review and on-site inspections of one- and two-family dwellings by inspectors certified by the Department of Commerce.
- C. Establish and collect fees to defray administrative and enforcement costs.
- D. Establish remedies and penalties for violations.
- E. Establish use of the Wisconsin Uniform Building Permit as prescribed by the Department of Commerce.

11.02 AUTHORITY. The Town Board of the Town of Centerville has the specific statutory authority, powers and duties pursuant to the specific sections noted in Chapter 234 Wisconsin Statutes, this Ordinance and by its adoption of village powers under Section 60.10 Wisconsin Statutes to regulate, control, license, register or permit in the Town of Centerville persons engaged in certain uses, activities, businesses or operations to assess these persons with appropriate fees for licenses, registrations or permits as noted herein and to enforce (by revocation or penalty) the provisions of these Ordinances and the provisions of the licenses, registrations and permits.

11.03 ADOPTION OF ORDINANCE. The Town Board has, by adoption of this Ordinance, confirmed the specific statutory authority, powers and duties noted in the specific sections of this Ordinance and has established by these sections and this Ordinance the power to regulate and control persons engaged in certain uses, activities, business and operations in the Town and to assess appropriate fees.

11.04 UNIFORM DWELLING CODE shall be adopted under the authority granted by Section 101.65 Wisconsin Statutes. The scope of this ordinance includes the construction and inspection of one- and two-family dwellings built since June 1, 1980.

- A. The Wisconsin Uniform Dwelling Code Adopted. The Wisconsin Uniform Dwelling Code, Chapters Comm. 20-25 of the Wisconsin Administrative Code, and all amendments thereto, is

*General Code of Ordinances*  
*Chapter 11 - Building Code*

adopted and incorporated by reference and shall apply to all buildings within the scope of this ordinance. Building inspection shall be handled by the Town Board contracted certified UDC inspector.

B. **BUILDING PERMITS.** Building Permits required (see Chapter 4, Section 4.05.).

11.05 **LIABILITY FOR DAMAGES.** This chapter shall not be construed as an assumption of liability by the Town for damages because of injuries sustained or property destroyed by any defect in any dwelling or equipment.

11.06 **HOUSE NUMBERING.** To regulate and determine the assignment of house numbers to residences, buildings and parcels of land to provide official addresses in the Town of Centerville, Manitowoc County, Wisconsin.

A. **AUTHORITY.** These regulations are adopted under the authority granted by Sections 60.10(3) (d) and 61.71 Wisconsin Statutes.

B. **PURPOSE.** The intention of this Ordinance is to implement a house numbering system facilitating the assignment and application of a permanent address for postal service and legal documents; permitting confident and direct dispatch of emergency vehicles and personnel; and providing efficiency and convenience in locating people and places while maintaining a logical numbering scheme consistent with and complementing existing and proposed house numbers of surrounding governmental units.

C. **DEFINITIONS.** For the purpose of this Chapter, certain words and terms are defined as follows:

1. **Accessory Building:** A building subordinate to the main building and used for a purpose customarily incidental to the permitted use of the building or the use of the premises.

2. **Address:** A numbered designation on a roadway named on the official town map specifically identifying the location of a residence.

3. **Base Line:** One of the two imaginary lines passing through the reference point from which hundred series numbers begin and house numbers are assigned to the north and south or east and west.

4. **Grid Line:** A line paralleling one of the two base lines indicating a hundred series number (block).

5. **Grid Pattern:** The means used to graphically display and physically apply a house numbering system to a given area. Lines paralleling the north-south and east-west base lines indicate hundreds series number changes (blocks).

*General Code of Ordinances*  
*Chapter 11 - Building Code*

6. Hundred Series Number: The numerical designation (i.e., 100, 200, 300, etc.) assigned to a block indicating the proximity of said block to the baseline.

7. Main Entrance: The door of a residence or building facing towards or providing direct access to the roadway it fronts.

8. Reference Point: The intersection of the north-south and east-west base lines which serves as a point of beginning in determining and assigning house numbers.

9. Roadway: A public street, road or highway.

D. GRID PATTERN.

1. Reference Point and Base Line:

a. The House numbering system of the Town of Centerville is an extension of the house numbering systems of the City of Manitowoc and the Town of Newton. Therefore:

1) The reference point of the Town of Centerville's House Number System is the same reference point on which the City of Manitowoc's system is based.

2) North-south and east-west grid lines are, to the fullest extent possible, extensions of the existing grid patterns of the City of Manitowoc and the Town of Newton.

3) The interval between hundred series numbers (block) shall be 440 feet unless determined by Section 2) above.

2. Grid Pattern:

a. The map contained at the end of this chapter is a graphic presentation of the base lines and numbering described in Section 1. above.

b. Grid lines shall be interpreted as being coterminous with the centerline of roadways on which said grid lines are indicated.

c. Where grid lines are indicated through areas not served by roadways, the alignment shall be interpreted as following section lines; quarter section lines and 1/16 section lines as logical extension from the Town of Newton permits.

E. ASSIGNMENT OF NUMBERS.

1. Numbering Interval:

*General Code of Ordinances*  
*Chapter 11 - Building Code*

a. The spacing interval between hundreds series numbers (blocks) is, for the purposes of assigning house numbers to residences, buildings and parcels of land, divided into twenty-five (25) foot segments.

1) Each twenty-five (25) foot segment shall be assigned a number beginning with 01 and continuing with consecutive odd or uneven numbers on the south side of all east-west roadways and on the east side of all north-south roadways. The north side of all east-west roadways and the west side of all north-south roadways shall be numbered similarly with even numbers, beginning with 02 in the first segment from each grid line.

2) Residences, buildings and parcels of land shall be assigned house numbers according to the number assigned to the twenty-five (25) segment fronting the main entrance of the residence or building and the driveway of a parcel of land.

b. Diagonal roadways will be numbered as north-south or east-west depending upon the direction of said roadway over its entirety.

c. A cul-de-sac or dead end street with adequate turn-radius should be numbered as other streets except that an even and odd number shall abut at a point along the turning circle.

2. Administration.

a. The manual "House Numbering Procedures Manual for Rural Areas" shall serve as the source for specific information in administering this Ordinance.

b. The Centerville Town Board (or its appointee) shall conduct a survey to assign to each existing residence or building (where required) its number in accordance with the system provided in this section.

1) An owner, occupant or agent requesting distinctive numbers for any portion of any residence or building shall use the suffix "A", "B", "C", etc., as required and assigned.

2) The following shall be assigned to buildings other than residences:

a) Public and quasi-public buildings shall be assigned a house number.

b) The central office of business and industrial establishments housed in a building, not a residence, shall be assigned a house number.

c) A business or industrial establishment housed within a

*General Code of Ordinances*  
*Chapter 11 - Building Code*

residence may utilize the house number assigned to that residence or may use a suffix as described in 2.b.1) above.

d) Accessory buildings generally will not be assigned house numbers.

e) Other buildings and parcels of land may be assigned house numbers according to need as determined by the Town Board or its appointee.

3) When the above survey has been completed and respective house numbers have been assigned, the Town Board (or its appointee) shall inform owners of existing residences and buildings of their assigned number. Upon notification of the house number assigned to their residence or building, property owners shall purchase and install appropriate numbers in the following manner:

a) On residences and buildings located in proximity to roadways so that number digits are readable from such roadways; the house number shall be mounted near the main entrance.

b) Decal-type numbers shall be placed on all roadside mailboxes. Where mailboxes are located in groupings away from individual driveways, and the house or building is set back from the roadway so that it is indiscernible from the roadway, the number shall be mounted on a stake or post adjacent to the driveway and far enough off the roadway to preclude problems with snow removal and other roadway maintenance activities.

c) New construction and/or location of a residence or building requiring a house number shall be assigned the appropriate number at the time the Town Building/Zoning Permit is issued. This house number shall be displayed as provided in this ordinance before occupancy of said residence or building shall occur.

d) The Town Board or its appointee shall maintain an official house numbering map and this map is on file in the office of the Zoning Administrator.

e) The Town Board or its appointed committee or commission, may on a majority vote, grant relief and make exceptions to this Ordinance when such relief is in the interests of the residents of the Town of Centerville.

F. **DECALS ON MAILBOXES.** House numbers assigned to a dwelling or place of business will be displayed by two (2) sets of decals, one (1) on each side of occupant's mailbox. Any additional newspaper delivery boxes that block or interfere with the visibility of decals on mailboxes **MUST** be removed.

11.07 **PENALTY.** Any person, who violates any provision of this chapter, except as otherwise provided, shall be subject to a penalty as provided in Section 13.09 of this General Code.

*General Code of Ordinances*  
*Chapter 11 - Building Code*

Chapter 11 – House Numbering Map - Appendix A

November 15, 2006

11 - 6